



Potteries Trust

Potteries Educational Trust Head Office City of Stoke on Trent Sixth Form College Stoke on Trent Educational Staffordshire ST4 2RU Chief Executive Officer: Mark Kent

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May 2021

ST8 7AR

FOR THE ATTENTION OF THE PERSON WITH PARENTAL RESPONSIBILITY

Re: Year 11 Post-16 Plans

As Year 11 students near the end of their GCSE and Level 2 BTEC studies, they will begin to look ahead to their Post-16 plans.

We are delighted that for many of our Year 11 students, they are considering returning to Biddulph Sixth Form (BH6). We know that we have subject specialist teachers, superb support and an outstanding record of success with our students and we look forward to welcoming them back to us.

On Wednesday 19 May 2021, I presented a transition assembly to all Year 11 students about returning to the Sixth Form (the presentation from the assembly has been emailed to all Year 11 students for their reference), and myself and the Sixth Form team were on hand in the canteen all week for support and guidance. Below is a summary of the key points to be aware of over the next few months:

- 7 June 2021: all Year 11 students will have access to a new Teams channel 'Sixth Form Transition'. Within this channel, each subject offered in BH6 will have a 'Pre Reading' folder of work to complete ahead of Induction Week (6 July - 8 July 2021- more information below). This work is preparation for their courses and acts as development work for the subjects that they are considering taking in BH6. In this folder there will be all the necessary information for transition.
- 6 July 8 July 2021: all Year 11 students who are intending to return to study within BH6 are required to attend Induction Week. We also encourage all students who remain unsure about returning to also attend to help their decision making process. The aim of the days is to enable students to try their chosen subjects and begin preparations in September. Students have the option to move around different subjects and make informed decisions about their future studies. Students are expected to attend from 8.45 am each day and will be 'full time' students with us for the three days of Induction Week; full attendance is expected. Students will be permitted to leave the school premises during non-contact periods and at break and lunch time as is the case when they return in September. Students can choose to either wear their Year 11 uniform (tie and blazer removed) OR black trousers, skirt or jumper, white shirt and black jumper or cardigan in line with the BH6 uniform for September.
- 9 July 2021: all students intending to return to us will register with their allocated tutor at 8.45 am. Following a short assembly, students will be invited to complete 'Enrolment 1' with us. During this enrolment session, we will be formalising the intentions of students and their course choices for September (dependent upon achieving the entry requirements from their GCSE results).











- 9 July 6 September 2021: students are expected to complete 'Bridging Tasks' for each of their chosen subjects. These tasks can be found in the relevant subject folder found within the Teams channel 'Sixth Form Transition'. As part of the enrolment process, students are expected to submit these pieces directly to subject staff during the week of the 6 September. These pieces of work will be assessed as a further guide of suitability for their chosen courses.
- 12 August 2021: GCSE results day and BH6 'Enrolment 2' (9.00 am until 12 noon). Following collection of results, students will have a BH6 letter within their envelope outlining their status within the Sixth Form. If students have met the entry requirements of their chosen courses as indicated at 'Enrolment 1', no further action will be needed and we look forward to welcoming them back in September; the letter will clearly state that they need to take no further action. If students have not me the entry requirements for their chosen courses, the letter within their envelope will invite them to discuss their subject choices further with us on the 12 August 2021. Staff will be on hand to support students and we are hopeful that we will be able to find suitable courses for the students who wish to study with us; it is essential that students speak with us. Furthermore, if any students have changed their mind about returning to BH6 or wish to amend any of the details / subject choices we have for their return in September we encourage them to seek advice and support on the 12 August 2021.

We really look forward to welcoming students back into the Sixth Form. We understand that the decision of where to study Post-16 is a difficult decision and as such, we remain flexible in our admissions. If at any point a student changes their mind about their destination or you have any further questions, please do not hesitate to contact us and we will try and support.

Yours faithfully

Mrs C Taylor

Head of Sixth Form

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