



**BIDDULPH
HIGH
SCHOOL**

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Headteacher: **Mrs E C Robinson BA (Hons)**



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City of Stoke-on-Trent Sixth Form College
Leek Road
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Staffordshire ST4 2RU
Chief Executive Officer: **Mark Kent**

13th July 2021

Dear Parents,

On 12th August, we are looking forward to welcoming our Year 11 students into school to collect their GCSE results, from 9.00 am to 12.00 noon. These will be available in the Sports Hall.

As current restrictions are due to be lifted by this date, students will not be required to wear a mask but are welcome to do so if they wish. We would request that, where possible, parents and carers wait outside for the students.

Due to the nature of this year's examinations, we have attached the procedure for appeals. We advise that you read this carefully so you are clear of what to do if you feel that procedures have not been followed.

In addition, students will be able to enrol to BH6 in the main Hall. Staff will be available to advise on courses and Miss Goodwin (Careers and Employability Leader) will be on hand to support.

We are very much looking forward to seeing our students on 12th August and hope to see many join us for the next stage in their studies.

Yours faithfully,

Mrs V Hatch
Head of Lower School Pastoral



APPEALS INFORMATION

We have operated our TAG (Teacher Assessed Grades) process following several principles:

- Clarity and simplicity – we want the process to be as clear and easily understood as possible.
- Transparency – we will be open about why we are doing what we are doing and help all our students to understand the process.
- Opportunity – students should have as much opportunity as possible to show us what they can do.
- Fairness - the grades students receive should reflect the work that they have produced
- Achievement – we need to give students a sense of satisfaction and provide them with the appropriate platform for their next steps.
- The mental health and wellbeing of our students is also an important consideration and so the system will be fair, robust, and proportionate.

As a school we have worked extremely hard to give students every opportunity to succeed in their GCSE, A-level or Vocational studies. Staff have worked tirelessly to ensure that the grades being allocated are supported by clear and robust evidence. We have received no contact from the exam boards to suggest otherwise and are satisfied that all procedures have been accurately followed.

Results Days

The school will be open for the collection of results from 8.30am until 12.00pm on **Tuesday 10th August** for **AS, A-level and L3 Vocational** and, during these times, support will be available for students' Post-18 plans.

On **Thursday 12th August** the school will be open for the collection of **GCSE and L1/2 Vocational** results from 9.00am until 12.00pm. All students should come to the Sports Hall to collect their results.

Appeals Process

The appeals procedure has been set out by the Department for Education, Ofqual and the exam boards.

Our work and grades have been sampled by three separate exam boards to ensure that they are accurate and robust.

However, following the results day, a student has the right to appeal if:

- You think your grade is wrong, you should first ask your school or college to check whether they made a mistake in determining or submitting the grade.
- You identify a mistake; your school or college can submit a revised grade to the exam board to consider.
- You don't identify an error, but you still believe that your grade is wrong, you can ask your school or college to submit a formal appeal to the exam board for you. You can appeal for any of the following reasons:
 - There was an error in the way the school or college followed or applied its procedure for determining your Teacher Assessed Grade
 - The school or college did not make a reasonable judgement when deciding which evidence to use to determine your Teacher Assessed Grade
 - The school or college did not make a reasonable judgement about your grade based on the evidence gathered

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Following an appeal, the exam board will consider whether your school or college followed its written process, and review the evidence your grade was based on. The exam board will consider if your grade needs correcting. They may do this if they believe your grade is not a reasonable judgement or they find a mistake in the procedure which affected your grade. A corrected grade could be higher or lower than the grade you were given on results day.

The student guide to awarding summer 2021 can be found here: [Student guide to awarding: summer 2021](#)

An appeals desk will be open to Sixth Form on Tuesday 10th August and to Year 11 on Thursday 12th August. This member of staff will be able to advise you on your course of action and/or provide a form on which to submit a formal appeal.

If a Year 13 student decides to appeal the exam board have prioritised this year group and your appeal will be dealt with quickly. However, the school will close at midday on 12th August and will not reopen until Thursday 2nd September, so any appeal not submitted by 12th August will not be dealt with until 2nd September. If, on results day, a student needs further help and guidance around appeals, next steps, Sixth Form or University places, or other applications, staff will be available to help and support.

For all Year 11 students, exam boards have confirmed that appeals will not be heard until September. They will need to collect and/or return the form into school Reception (from Thursday 2nd September) or to their Sixth Form tutor when the school reopens on Tuesday 7th September.

The deadline for submitting an appeal is 17th September 2021 and the results of appeals will conclude by the end of October. A full exam series will run in the autumn. This will be exam only and no coursework will be considered (except for Art). If you would like to sit an examination in this series, a form will be made available to you on your results day.

If you require any further clarification or assistance, please contact the school via office@biddulphhigh.co.uk

