



**BIDDULPH  
HIGH  
SCHOOL**



Potteries Educational Trust Head Office  
City of Stoke on Trent Sixth Form College  
Leek Road  
Stoke on Trent  
Staffordshire ST4 2RU  
Chief Executive Officer: **Heather McLachlan**

Conway Road  
Knypersley  
Stoke-on-Trent  
Staffordshire  
ST8 7AR  
Headteacher: **Mrs E C Robinson BA (Hons)**

**Tel:** 01782 523977  
**Fax:** 01782 521820  
**Email:** [office@bhs.potteries.ac.uk](mailto:office@bhs.potteries.ac.uk)  
**Website:** [www.biddulphhigh.co.uk](http://www.biddulphhigh.co.uk)

September 2025

FOR THE ATTENTION OF THE PERSON WITH PARENTAL RESPONSIBILITY

**RE: Important information from the learning support team**

Over the next academic year there will be a number of opportunities arranged for you to meet the team and review your child's current support plan.

Our coffee mornings will provide you with the opportunity to meet myself and the rest of the team including your child's key worker, these events are informal allowing the opportunity to mix with the learning support team and other parents to access support or simply just to check in.

The coffee morning dates are as follows:

**18 September** 2024 Year 9 **ONLY** coffee morning 9am to 11am

**4 December** 2024 coffee morning 9am to 11am

**13 May** 2025 coffee morning 9am to 11am

**17 June** 2025 coffee morning 9am to 11am

Refreshments will be available, there is no need to book a place to attend the coffee morning, just turn up. Reminders will be sent out closer to each date.

In addition to the coffee mornings there will be three parent consultation evenings to review pupil's current support plans. These will run alongside other scheduled parents evening to reduce the number of appointments you need to book throughout the year. Please note that you will be invited to attend these evenings even if your child is in a different year group so you can meet the SEND team. These events will be staffed by myself and the two Assistant SENDCo's, Mrs Thompson (Intervention co-ordinator) and Mrs Williamson (Invigilation co-ordinator).

Dates for parent's consultation evenings are as follows:

17 October SEND consultation evening (Year 9 open evening)

23 January SEND consultation evening (Year 11 open evening)

13 March SEND consultation evening (Year 10 open evening)




Details of the booking system for the consultation evenings will be sent nearer the event.

If your child has an Educational Health Care Plan (EHCP) an additional review meeting will be arranged during the academic year to review their current targets and outcomes.

Should you have any questions or concerns you would like to address prior to these events please don't hesitate to contact us.

Yours sincerely



Ms R. Davies  
SENDCo

