



**BIDDULPH
HIGH
SCHOOL**



Potteries Educational Trust Head Office
City of Stoke on Trent Sixth Form College
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Chief Executive Officer: **Heather McLachlan**

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Executive Headteacher: **Mr D Robinson**

Review of Results

If you haven't got the grades you need, talk to the school/college/university/employer you're hoping to go to as soon as possible; they may still accept you. You can also seek support from the Exam Results Helpline (ERH) on 0808 100 8000 or the National Careers Service on 0800 100 900.

If you believe there is an error that impacted your grade, talk to your subject teacher at school. They can give you more information about how your grade was decided, grade boundaries and unit marks.

We also strongly recommend that when considering your next steps, you take time to read through the 'JCQ Post-Results Services, Summer 2025' found inside the results envelope.

If you decide that you require a centre review or an appeal, we can request an 'Exam board reviews of results' to review marking, review moderation or a clerical re-check. To action this, you must complete the you must complete 'Clerical rechecks, reviews of marking and appeals' candidate consent form (found within the envelop or available under 'Exams' on the school website and return to school via email to exams@bhs.potteries.ac.uk Once this paper work is received, we will make arrangements for payment ahead of the request to the exam board. No review of results will be submitted until payment is received. Following a review of marking, if the overall subject grade changes (up or down) the exam board will refund the fee.

Please see the fees list on the reverse of the sheet.

Deadlines.

Deadlines for the review of results are set by The Joint Council for Qualifications (JCQ). JCQ also allow schools to set an alternative deadline to the awarding bodies, in order to allow time to process and submit requests. Therefore, in order to process the review of results, the deadlines for submission of written requests and payment to Biddulph High School exams@bhs.potteries.ac.uk are:

- A Level priority review of marking: 19th August 2025
- A Level and GCSE clerical check or review of marking: 22nd September 2025

The awarding bodies state that it can take up to 20 calendar days for a clerical check/review of marking and up to 15 calendar days for a priority review of marking. The school is not able to provide an update on the progress of a review once it has been received from the student and submitted to the awarding body. When the outcome of a review has been received by the school, the details will be emailed to the student via the email address provided on the Candidate Consent Form.



Post Results Service – Fees for Review of Results

AQA

A LEVEL clerical check per paper**: £9.40

A LEVEL Review of marking***: £50.40

A LEVEL Priority review of marking*: £59.90

GCSE clerical check per paper**: £9.40

GCSE Review of marking***: £43.50

OCR

A LEVEL clerical check per paper**: £11.50

A LEVEL Review of marking*: £65.25

A LEVEL Priority Review of marking*: £80.25

GCSE clerical check per paper**: £11.50

GCSE Review of marking***: £65.25

Ed Excel

A LEVEL clerical check**: £13.10

A LEVEL review of marking***: £ 54.30

A LEVEL priority review of marking*: £64.70

GCSE clerical check**: £13.10

GCSE review of marking***: £46.70

WJEC

GCSE clerical check**: £11

GCSE review of marking***: £43.00

*A Level priority review of marking should be used if your university place depends on the outcome of a review. Note: not all universities will guarantee to hold a place until this review has been completed. There is no priority review service for GCSE.

**A clerical check will ensure that all pages of an exam paper were marked, counted and that the result matches the marks on the paper.

***A review of marking will ensure that the agreed mark scheme has been applied correctly and included the above clerical checks.

